Error in Write-N-Cite: Run time error 5: invalid procedure or argument

If you are using Write-N-Cite in Word and see the error message: “Run time error 5: invalid procedure or argument” this could mean that you are using the wrong RefWorks option within Word.

You are probably using the RefWorks option that appears under the Add-Ins tab – when you shouldn’t be:

Instead you should be using the separate RefWorks tab in Word.

When you look at the RefWorks tab all the icons should be in colour (not greyed out) and the Login icon should say Log Out (meaning that you are currently logged in).

If you don’t see any RefWorks tab – you will need to reinstall Write-N-Cite – see the separate Guide at: http://www.stir.ac.uk/media/schools/is/documents/Write-N-Cite%204.pdf

If you see the RefWorks tab, but the Login icon says Log In – then follow the steps below:
Click on Log In. Next you will need to paste in a Log in Code:

- To get the Login Code, go to the University Portal and login to RefWorks (available in the Portal Resources tab).
- Open RefWorks and then select Tools.
- This will provide you with the Login Code you need to use with Write-N-Cite in Word.
- Copy the Login Code (Ctrl – C)

Now within Word, in the Write-N-Cite Login box, paste the Write-N-Cite Login Code (Ctrl-V) into the dialogue box (you do not need the group code)

- (If you are using a lab PC – you will need to do this every time you want to use Write-N-Cite)
- There may be a short delay while your RefWorks database is synchronised with Word – this is usual.

Sync Your Database

Click on the RefWorks tab on the Word toolbar then click Sync My Database to synchronise any new references you have added to your RefWorks database and make them available in WNC.
Using Write-N-Cite

In order to use Write-N-Cite with Word you need to go to the Refworks tab on the Word toolbar.

From here you can insert a citation into your document and choose the style of your Bibliography.

In order to insert a new citation select **Insert Citation** and then select **Insert New**. You can then choose which reference **folder** to use from within Refworks.